

Minutes

Winsford 1-5 Executive Board Meeting

Date: 27th September 2018
Location: H&M Road One, Winsford Industrial Estate
Time: 12 noon – 2pm

Present: Name	Company	Name	Company
Pete Price	Office Essentials	David Snasdell	Groundwork
Robin Ashley	Coveris	Jane Hough	Groundwork

Apologies: Name	Company	Name	Company
Chris Smith	Tiger Trailers	Simon Schofield	Car Transplants
Jacqui Wood	CSS Ltd	April Biddle	Minsups

		Actions
Welcome and Apologies	PP Welcomed everyone to the meeting and expressed his concerns regarding lack of attendance of the board members and the board need to set some minimum attendance standards so the BID board can function as a quorum.	JH to send out a letter to the Executive Board
Approval of minutes from last meeting and matters arising	The minutes were not approved by the board as only two board members present.	Minutes to be approved at next Executive board meeting
Budget/Claim	JH ran through the BID year end claim before the AGM. Financially the Winsford 1-5 BID is in a strong position and there are no concerns regarding the finances.	
Estate Managers Update	DS ran through the main points of the Estate Managers Report. (See report).	

<p>Projects Update</p>	<p>Security</p> <p>DS Advised that Onetek had had problems with the ANPR cameras as the systems was failing to record at sporadic times. This was being looked in to by the company who were going to upgrade the software. Advised the board that PP had sent a letter to Onetek regarding their poor response to faults with both cameras and ANPR system.</p> <p>Reported on incident of crime reported at St Lukes on Oasis Business Park on 05/08/18, theft of diesel from the Big Red Bus. Suspect identified but not yet interviewed by the police.</p> <p>DS Advised Wheelwash Ltd had moved onto the estate on road Four from Crewe. The company wanted a change in yellow lines to accommodate there 6-metre-wide vehicles to gain access. Highways had visited the site and advised we would have to apply for a TRO and we would have to do a full consultation to all businesses. The decision was made to review this after Tiger Trailers had moved to their new premises as most of the cars parked on the road were employees from tiger Trailers.</p> <p>Image Enhancement</p> <p>DS advised the board that Property Wide had continued to complete the maintenance up and he had used community payback to do a number of clean ups. Road Two footpath had been cleaned up and the hedges cut.</p>	
	<p>Co-ordinated and Supported Business Community</p> <p>DS advised the board the presentation skills course was well received on 19/06/18 and was fully booked and should consider funding this again for businesses.</p>	

AOB	No AOB	
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Date and location of next Winsford 1-5 Executive Board meeting: TBC

The AGM was held with six businesses present:

Pete Price – Office Essentials

Robin Ashley – Coveris

Fay Lea- Bam Nuttal

Naomi Bates- Advance Medical Solutions

Steve Margerum- Finnings Ltd

Vicky McGurr – The British Red Cross

Jane Hough- Groundwork CLM

Dave Snasdell- Groundwork CLM

Dave Snasdell welcomed the businesses and advised that he had a number of apologies from board members who although not present had expressed their wishes to stay on the board for the forth coming year.

April Biddle, Jacqui Wood, Chris Smith and Simon Schofield.

The vote was completed with all six businesses present voting for the Executive Board to stay in post.

Dave Snasdell gave an update on the year's projects.

Jane Hough gave an update on the year-end financial report and Pete Price approved the accounts.

Meeting concluded.