

Minutes

Winsford 1-5 Executive Board Meeting

Date: 1st March 2018
 Location: Car Transplants, Road Three, Winsford Industrial Estate
 Time: 12 noon – 2.30pm

Present: Name	Company	Name	Company
Pete Price	Office Essentials	David Snasdell	Groundwork
Jacqui Wood	CSS	Jane Hough	Groundwork
Simon Schofield	Car Transplants		
April Biddle	Minsups		

Apologies: Name	Company	Name	Company
George Ralston	STM		

		Actions
Welcome and Apologies	<p>PP Welcomed everyone to the meeting.</p> <p>Apologies were received from George Ralston (STM) away on holiday.</p>	
Approval of minutes from last meeting and matters arising	<p>Approval of the minutes from the last meeting was received by the Board as a true and accurate record. DS went through the actions from the minutes of the last meeting.</p> <p>Actions</p> <p>A request from some of the businesses for Banksman training. Agreed by the board to offer this training to the businesses.</p> <p>Enquiries regarding taxis parking on the estate was it illegal? Entitled to park anywhere provided they had relevant legal documents.</p> <p>Enquiries regarding a collaborative injunction to prevent unauthorised encampments. CWAC Gypsy traveller liaison officer spoken with and stated this would not be proportionate due to the number of encampments the estate has had in the past. However, it was would be for the board to decide whether this was applied for at a considerable cost.</p> <p>Board agreed to keep this under review if the problem</p>	<p>DS and SL to book Banksman Training</p>

	<p>could complete the project for.</p> <p>Forthcoming Events</p> <p>Next event will be the Bike to Work day on Tuesday 12th June 2018.</p>	
AOB	<p>PP requested the board review the signage at either end of the estate.</p> <p>The board requested the BID considers enquiring about training for businesses in employment legislation.</p> <p>DS requested the board consider an interactive map of the estate like Gadbrook Park's website. Costing was approximately £800. The Board agreed to go ahead with this update.</p> <p>PP requested that we follow up with Lisa Harris regarding his meeting some weeks ago with groundwork regarding the gate access at Meridian House.</p> <p>Executive board to follow up new committee members since Carl Quinn has resigned due to a promotion in his company. Committee agreed that they would like a further member from a large company on the board so the committee was proportionate to the businesses on the estate.</p>	<p>DS to follow up with some quotes for LED signs.</p> <p>DS to make enquires in to employment legislation training.</p> <p>DS to speak to Solutions 24/7 regarding creating the map.</p> <p>DS to follow up with Lisa Harris.</p> <p>DS to follow up and enquire with Robin Ashley form Coveris and a member of staff from Tiger Trailers due to its expansion and large number of employees.</p>

Date and location of next Winsford 1-5 Executive Board meeting: TBC