

AGM Minutes

Winsford 1-5 Business Environment Group Meeting - AGM

Date: Thursday 24th September 2015
Location: Iveco, Road One, Winsford Industrial Estate
Time: 12:00pm – 2:00pm

Present:

Name	Company	Name	Company
Pete Price	Office Essentials	Naomi Bates	Advanced Medical Solutions
Jane Hough	Groundwork Cheshire	Fay Lea	BAM Nuttall Signs
Martin Humphreys	Groundwork Cheshire	Helen Thomas	CWAC
Stephanie Leese	Groundwork Cheshire	Laura Jayne Lavin	Ruck Ltd
Christopher Denton	AOCC Ltd	Shaun Hardman	Iveco
Simon Schofield	Car Transplants	Lee Donaghey	OneTek
Michael Shiels	Claymore Business Machines Ltd	Dave Snasdell	Cheshire Police
Iain Paton	Cheshire West and Chester	Neil Smith	Timstar
Matthew Pochin	Lamont Commercial Ltd	Steve Margerum	Finning (UK) Limited
Lee Donaghey	Onetek	Rosalynn Ralston	STM
Jacqueline Bailey	STM	Jacqueline Wilson	CWAC
Daniel Forrest	STM	Carl Quinn	Coveris

Agenda	Minutes	Actions
Welcome from the AGM chair	<p>Pete Price welcomed companies from Winsford Industrial Estate to the meeting, introduced the AGM and handed over to Iain Paton (IP).</p> <p>IP explained the process on how the executive board stand down and get re-elected, and that there is one ballot paper per company for the vote to re-elect the executive board.</p> <p>IP discussed the additional land for development near Road One and at the eastern side of the Industrial Estate, as well as the station quarter development for 1000 houses from the station down to Winsford Flash. IP also discussed planning for development of Winsford Town Centre.</p>	
Voting for the new Executive and Chair	<p>Voting papers were handed out to all eligible companies present to vote on the proposed new executive board.</p> <p>Jane Hough (JH) confirmed the proposed new board to be: Pete Price, Shaun</p>	

	Hardman, George Ralston, Richard Robbins, Chris Rowbottom, Simon Schofield and Jacqui Wood, with Pete Price as chair.	
<p>Executive Reports – Annual Report and Accounts</p>	<p>Jane Hough reported on Year 4 of BID 2 and which projects had been delivered along with the related expenditure.</p> <p>JH highlighted the following from Year 4:</p> <ul style="list-style-type: none"> • The introduction of 2 defibrillators on the site and additional signage • The Free Training Courses being a valuable service for businesses, with over 750 employees taking advantage of these, • The Police report on crime levels on the estate were generally very low for the year. <p>JH presented a summary of the income and expenditure of BID 2, plus a breakdown of the BID. JH also mentioned the set of accounts at the back of the Annual Report and spoke about the surplus of £18,000. JH asked if there were any questions from any of the businesses on the accounts. There were no questions.</p> <p>JH spoke about plans for the remainder of this year, which commenced on 1st April. JH informed those present that Martin Humphreys joined the team in May. JH spoke about the additional investments that had already taken place, including the Cheshire Railings, the new banner visuals and the maintenance of the flowers and planting on the estate. JH also mentioned the continuation of the training schedule, and if there were any particular courses businesses wanted to see held, they should let the BID team know. Dave Snasdell suggested a Cybercrime prevention seminar.</p> <p>JH asked the businesses if there were any questions – there were no questions from the businesses.</p> <p>The voting papers were collected and counted.</p>	
<p>Announcement of Executive and Chair voting Results</p>	<p>The proposed executive board was approved by all eligible companies present using the voting papers, with 13 approving the executive board members and 0 rejecting.</p> <p>The Executive Board for the following year consists of the following:</p> <p>Pete Price – Office Essentials Shaun Hardman – Iveco George Ralston – STM Richard Robbins – Euro Lab Supplies Chris Rowbottom – Weaver Vale Housing Trust Simon Schofield – Car Transplants Jacqui Wood – CSS</p>	

	<p>IP congratulated PP as the chair for Year 5, and passed over to PP.</p>	
<p>BID 3</p>	<p>JH spoke about BID 3 and reminded all those present about how Winsford won the very first Industrial Estate BID in the UK.</p> <p>JH talked about the Theme 1 Improvements that have been made, including the planting schemes, the Cheshire railings and the entrance board sign updates. JH also talked about Theme 2, and the investments the BID has put in to CCTV to increase it from 3 to 5 cameras. JH mentioned how every company is issued with a SelectaDNA property marking kit, as well as the security patrols from Alpha Omega over Bank Holidays. JH also talked about the development of the website, the estate quiz and Bike to Work Day. JH also spoke about Theme 3 and how the key focus will be training courses for BID 3.</p> <p>JH went through what BID 3 would cover over the 3 themes and the reasons businesses should support the BID and vote yes. JH also discussed the ballot timeline for BID 3 and the voting process. JH asked if anyone had any questions, and if they needed a draft business plan to email or ring Martin Humphreys (MH).</p> <p>PP informed the group that he had met with the Crime Commissioner, and reported that while there was no silver bullet to make the estate safe and secure, everything that the BID does all helps to make the estate as safe as possible and keeps crime exceptionally low. PP also reiterated that if the plants look to be flourishing and there are no empty buildings, this also deters criminals, as the estate looks healthy. PP also reiterated that the CCTV acts as a deterrent, with the warning signs and SelectaDNA all contributing. PP emphasised that the internal threats to businesses need to be prevented, and the Crime Commissioner was impressed with what the BID has been doing.</p>	
<p>ANPR</p>	<p>JH conducted a presentation on ANPR for the estate. JH informed the group that even though incidents are down, sometimes it is the value of the theft that is the biggest problem. JH informed the group that at present, the CCTV cannot recognise number plates, and it was evident that in three incidents this year if number plates could have been obtained the cases would have progressed.</p> <p>JH explained that the new system's cameras can register number plates on exit and entrance to the estate, and that only one camera is required to capture both sides of the road, whereas other systems use two. JH explained that Cheshire Police are trialling the cameras at the moment.</p> <p>Dave Snasdell (DS) explained to the group that usually a number of cars are used for thefts and that it is usually travelling criminals. DS explained that the police use them a lot for cases and they are a great asset for</p>	

	<p>investigations.</p> <p>JH talked about the system’s capabilities and that it would be stored on the same server as the current CCTV. Monitoring the system would also be undertaken by the current CCTV monitors.</p> <p>JH informed the group that since January 2015 there had been £200k worth of loss on the estate, and talked about the benefits and the breakdown of costs for the ANPR system. A proposal was then put forward by Onetek, a business based on Winsford Industrial Estate.</p> <p>Lee Donaghey (LD) conducted a presentation on the ANPR and explained that the same system was currently being used on Gadbrook Park. LD explained that ANPR can be referred to in order to accurately pick out the registration number in 94% of cases as demanded by the police. LD explained the Winsford and Gadbrook cameras would be working at 98% accuracy. LD also explained that the camera will be capable of a two lane capture and that it has an extremely wide view of the road. LD also explained that the camera notes how many times a vehicle has been logged and the direction it was going in.</p> <p>LD asked if there were any questions. There were none.</p> <p>LD reiterated that the ANPR would also act as a deterrent and would be complimented with warning signs.</p> <p>PP expressed to the group that it was important to keep up to date with modern technology and to develop the CCTV. PP explained that it would need to go to a full vote to everyone present to approve the ANRP proposal. PP explained that the Executive Board had spent 12 months looking at ANPR, and that now the ANPR system had been approved on Gadbrook Park, all the due diligence had been done.</p> <p>PP asked if there were any questions.</p> <p>It was asked how long it would be until the ANPR was installed. JH replied that it would be only a matter of weeks.</p> <p>JH took the proposal to a vote with all the businesses in the room and asked for a show of hands for approval.</p> <p>All businesses present approved and none disapproved - the ANPR proposal was passed.</p>	
<p>Questions from the Businesses</p>	<p>Will the Business Expo be continuing on next year?</p> <p>PP answered that no, as there was no longer a building of that size available</p>	

	<p>to host it in. PP explained that the Winsford 1-5 Group were trying to replace the Business Expo with a networking event. PP explained that this would also include the Gadbrook Park and Northwich BIDS. PP also welcomed any thoughts in to this.</p> <p>A question as to the transport options on the estate was asked.</p> <p>JH answered that Mott McDonald are currently modelling a transport plan, with projects coming forward. JH explained to the group that Mott McDonald need feedback to drive projects forward.</p> <p>A breakdown of the % costs of CCTV and security was asked for.</p> <p>JH answered that £10,000 was spent on security patrols.</p>	
<p>AOB</p>	<p>It was taken to vote to approve the accounts – all businesses present voted in favour so the accounts were passed.</p> <p>PP thanked Dave Snasdell, CWAC, Matt Pochin and the team at Groundwork for everything they have done for the Winsford 1-5 BID.</p> <p>PP also thanked Iveco for hosting and closed the meeting.</p>	

Date and location of next meetings: 15th December 2015 – Executive Board Meeting.

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