

## Minutes

### Winsford 1-5 Business Environment Group Meeting

Date: 10<sup>th</sup> February 2012  
Location: Iveco, The Training Centre, Road One, Winsford Industrial Estate  
Time: 12.00 – 14.00

Present:

Name	Company	Name	Company
Pete Price	Office Essentials	Claire Robinson	Bralin Recruitment
Jane Hough	Groundwork	Kareena Bennett	Bralin Recruitment
Sophie Bailey	Groundwork	Liz Urwin	Britton Taco
Naomi Bates	Advanced Medical Solutions	Gill Williams	Cheshire West and Chester
Jacqui Wood	CSS Ltd	George Ralston	STM
Sid Williams	CSS Ltd	Hayley Coleman	Profile Communication
John Roberts	Iveco Ltd	Lee Donaghey	Onetek
Dharma Nurse	Ruck Ltd	Julie Bostock	Ruck Ltd
Bill Parkinson	Arriva	Jill Shields	Fox Whitfield
Julie Kirkham	Brio Leisure		

Agenda Item	Minutes	Actions
Welcome – Pete Price	<p>Pete welcomed everyone to the meeting and informed the businesses of the changes made to the Executive Board due to retirement and companies leaving the estate. Pete thanked Gary Chester for all the work he has done as Chairman, as he has retired from board and Pete was voted as new Chairman. Pete also welcomed the new members of the board: Sid Williams from CSS, George Ralston from STM, Liz Urwin from Britton Taco and Ian Vickery from Advanced Medical Solutions</p> <p>Pete then handed over to Jane Hough for the update.</p>	
Update Of The Proposed Traveller Showman Site	<p>See attached report from Jane Hough.</p> <p>Jane Hough showed businesses where the proposed site would be located and then the BID Exec Boards proposed location. JH confirmed that CWaC Officers were drafting up a second plan based on the wishes of the Exec Board, however some constraints were identified i.e great crested newts and foot and mouth location. JH confirmed that a meeting with Cheshire West and Chester Council was imminent.</p> <p>Naomi Bates raised the point: are the plots 50 meters from the pond? Naomi also pointed out that the new Advanced Medical Solutions building was not on the map.</p>	JH to request a map of Traveller sites across CWaC

	Syd Williams asked if there was a map of all Gypsy and Traveller sites in Cheshire to see how they are spread out. He also questioned the legal restrictions of future use of the site if the Travelling Showmen no longer used the site.	
BIDS Project Update	See attached report from Jane Hough.	Any training or image enhancement ideas to be emailed to Jane Hough or Sophie Bailey.
Estate Managers Update	See attached Estate Managers report.	
Guest Speakers	<p>Julie Kirkham from Brio Leisure talked to the businesses about Brio Leisure being part of the Corporate Membership Scheme. All employees on Winsford Industrial Estate will 20% off of the membership programmes at any of the 14 Brio Leisure centres across Cheshire. The discount will be available to all family members living in the same house as the Winsford Industrial Estate employee.</p> <p>Jill Shields talked to the businesses present about the changes made to the Agency Workers Regulations in October. After 12 weeks temporary work temps are entitled to same rights as permanent employees. Bralin Recruitment has information on the Regulations and can provide information to companies if needed.</p>	Jill to email Jane the details about the change in Regulations so that they can be circulated across the estate.
AOB	<p>Bill Parkinson from Arriva asked the businesses if they could complete a questionnaire about routes to the Industrial Estate. Bill explained that they are looking into improving and creating new routes to the industrial estate.</p> <p>Gill Williams from CWAC mentioned the upcoming Graduate and Student Jobsfair at Riverside Innovation Centre in Chester on Wednesday 7<sup>th</sup> March.</p> <p>Pete Price closed the meeting by thanking Iveco for the use of their facilities and providing the buffet and Groundwork Cheshire for their continued work on the BID.</p>	<p>Bill to provide Mike Kelly with copies of questionnaire for businesses to complete during customer care visits.</p> <p>Gill to email Jane the details of the events so that they can be circulated across the estate.</p>

**Date and location of next meetings:**

Winsford 1-5 Executive Board Meeting – Friday 27<sup>th</sup> April 2012 – 12-2pm - Advanced Medical Solutions

Winsford 1-5 Group Meeting – Friday 18<sup>th</sup> May 2012 – Venue TBC