

Minutes

Winsford 1-5 Executive Board Meeting

Date: 22nd September 2016
 Location: H&M, Road One, Winsford Industrial Estate
 Time: 12 noon – 1pm

Present: Name	Company	Name	Company
Pete Price	Office Essentials	Louise Ashley	Groundwork
Jacqui Wood	CSS	Jane Hough	Groundwork
Apryl Biddle	Minsups	Carl Quinn	Coveris

Apologies: Name	Company	Name	Company
Richard Robbins	LP Chemicals	Shaun Hardman	Iveco
Jacqueline Wilson	CWAC	Simon Schofield	Car Transplants
George Ralston	STM		

		Actions
Welcome and Apologies	<p>PP Welcomed everyone to the meeting.</p> <p>Apologies were received from Shaun Hardman (Iveco), Richard Robbins (LP Chemicals), George Ralston (STM UK) and Jacqueline Wilson (CWAC).</p>	
Budget/Claim	<p>JH ran through the BID expenditure breakdown. Financially the Winsford 1-5 BID is in a strong position.</p> <p>Please see attached financial breakdown.</p> <p>JH ran through the expenditure process for those present:</p> <p>Up to £1000 to be approved by JH £1000 - £10,000 to be approved by the Executive Board. Above £10,000 to be approved by the businesses.</p> <p>The Winsford 1-5 accounts have been audited.</p>	

<p>Estate Managers Update</p>	<p>LA ran through the main points of the Estate Managers Report.</p> <p>Alpha Omega have confirmed that the CCTV is working fine.</p> <p>The final SLA has been received. LA & JH to schedule a meeting with Lee at OneTek to get it signed off.</p> <p>The TRO feedback from businesses has been received. The next step is to ask the Council to start the formal process.</p> <p>A meeting has been scheduled to meet the new PCSO that covers Winsford Industrial Estate, Stephen Bishop.</p> <p>A meeting has also been scheduled with a Representative from DVSA (VOSA) to walk round the Estate regarding the parking issues.</p> <p>Leaflets have been translated and issued to HGV Drivers regarding the temporary toilet facility and asking them to park more appropriately and to use the nearest lorry park.</p>	<p>LA/JH to schedule a meeting with OneTek.</p> <p>LA to contact the Council re: TRO.</p>
<p>AOB</p>	<p>A discussion was held on the large metal signs at either of the Estate. It has been decided to wait until the land that is being brought forward for economic development has started as we will look at costings for an LED type solution.</p>	

Date & location of next Exec Board meeting: TBC