

Minutes

Winsford 1-5 Executive Board Meeting

Date: 4th August 2015
 Location: Ruck Ltd, Road One, Winsford Industrial Estate
 Time: 12 noon – 2pm

| Present: Name | Company | Name | Company |
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| Pete Price | Office Essentials | Simon Schofield | Car Transplants |
| Shaun Hardman | Iveco | Jacqui Wood | CSS |
| George Ralston | STM | Jane Hough | Groundwork |
| Richard Robbins | LP Chemicals | Martin Humphreys | Groundwork |
| | | | Actions |
| Welcome and Apologies | PP Welcomed everyone to the meeting. Apologies were received from Chris Rowbottom (Weaver Vale), Jacqueline Wilson (CWAC) and Greville Kelly (Groundwork). | | |
| Winsford Strategic Plan update | PP reported that he had attended meetings in relation to the Winsford Neighbourhood Plan and from these the estate is an important part of the plan. The area by the pond at the end of Road One is earmarked for development and possibly the field on the right at a later date. The type of development is as yet undecided. There is the possibility of a bypass which is high on the agenda and Crewe is also seen as a high growth area with the possibility of HS2 stopping there. PP also met with the Principal of the Mid Cheshire College and had a discussion about apprenticeships. The lack of meeting places in the locality for meetings was also discussed where people can meet for a coffee in a suitable environment. This could perhaps be looked at when discussions are held in relation to the development on the land which will soon become available. | | |
| Approval of minutes from last meeting and matters arising | Approval of the minutes from the last meeting was received by the Board as a true and accurate record. MH went through the actions from the minutes. | | |

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| Enterprise Zone | <p>PP stated that he had a meeting with the local MP and spoken about issues relating to the estate. The key issue which arose from the meeting was that the area should apply to become an enterprise zone due to the fact that there was a pot of money available for successful areas. Monies available could be up to £500 million which would make massive changes. PP spoke to a councillor about this and the local councillor was in favour however it appears that the backing of CWAC would go to Ellesmere Port. JH stated that this was due to the fact that Ellesmere Port is an assisted area. PP said that we were still looking at other potential government funding schemes.</p> | |
| Budget/Claim | <p>JH ran through the budget/claims with the board. Currently there is a surplus and the board were asked to consider what to do with any surplus, should it be carried over or look at reducing the BID levy. It was decided that the BID levy should remain the same and also the BID should be mindful of any large investments due to the uncertainty of what is going to happen to the entrance when development takes place. JH and PP also stated that new businesses would pay the levy and we will need to include new boundaries for future BID proposals.</p> | |
| Estate Managers Update | <p>MH Ran through the main points. (Please see attached report).</p> | |
| Projects Update | <p>CCTV/ANPR – The board had detailed discussions in relation to the ANPR system and as per financial regulations further quotes will need to be submitted at this stage.</p> <p>Maintenance of Existing Landscape – PP stated that Streetscene oversee the CWAC landscape works but there are five areas on the estate not covered by them. The have been maintained in the past but the work was not great. Groundwork came out and provided a schedule and quote for these areas. JH was asked to get other quotes, six companies were approached with five either unable to do the work or did not reply. WAP Lawton did quote along with Groundwork. PP said that the Groundwork quote should be approved with some alterations, removal of the works on the pond for now, emphasis should be put on the two entrances. Based on these the motion was passed to approve the Groundwork quote for maintenance, with further consideration to the proposal for improvements at the Northern and Southern Entrance to the Estate. All to provide approval to proceed to JH over the next week.</p> <p>Banners – Two quotes had been received for the design and production of five banners for the industrial estate. Looking at new</p> | <p>MH to get more quotes for the ANPR from different companies.</p> <p>JH to instruct Groundwork to proceed with the Maintenance of the landscape areas.</p> <p>MH to get quote from Bam Nuttall for production of banners and for painting posts.</p> |

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| | <p>design in keeping with the new website. PP said to get quote from Bam Nuttall for production though they don't do design.</p> <p>Road Five HGV Issues – MH discussed ongoing issues with lorry parking on Road Five. It was felt that monitoring speed of cars would also be beneficial – MH said that a radar could be fitted to monitor speeds for a week, it was decided that this was a good idea. The use of foreign signs to request considerate parking was felt to be a good idea and SS said that poles on their site could be used if needed. A meeting with PCSO Hannah Price also took place and she offered any assistance she could to help.</p> <p>Review Traffic Movements Data – MH discussed the traffic data figures, still some vehicles exceed the speed limits considerably, the data will be monitored on a regular basis.</p> <p>Employee Incentive Scheme – The figures for the incentive scheme were discussed however numbers were not available as Brio had not got back with current figures.</p> <p>Joint Procurement – MH said that he had approached a small number of companies on the estate but there was apathy due to the changing of suppliers and people's perception and experience of this.</p> <p>BID3</p> <p>Consultation – Replies to the BID3 consultation were disappointing, achieving 35%. JH discussed the data from the feedback and ran through the key points. 98% felt that security should be a priority for BID3. Much of the feedback related to the condition of roads however this does not come under the remit of the BID. Training courses are very popular. SS mentioned the possibility of fork lift training courses however the board thought that this might not benefit all businesses on the estate, however it may be worth looking into subsidised fork lift training with BID assistance. JH stated that there would be a draft business plan prepared by mid September and this should coincide with the AGM and the annual meeting on the estate.</p> <p>Branding, Marketing and Promotion – JH stated that three companies could be approached for the rebranding of the BID3 proposal, however would this be a “refresh” or a complete new look. The board decided that a new look would be better provided the cost was not prohibitive.</p> | <p>MH to arrange monitoring speed of vehicles along Road Five.</p> <p>MH to cost up signs from Bam Nuttall.</p> <p>MH to maintain monthly data from traffic calming signs.</p> <p>MH to continue approaching companies to see if savings can be made.</p> <p>JH to provide further detail to the board for approval</p> |
| AOB | <p>JW and SS were invited to join the executive board for the estate and accepted taking the number of board members up to seven.</p> | |

Date and location of next meeting: Winsford 1-5 Executive Board meeting: TBC

Winsford Industrial Estate

Business Park Managers Report – 4th August 2015

- Bike to work day was a great success with 240 cyclists and walkers. Winner of the new bike was Steve Lincoln of Howdens joinery, Second was Austin Briggs of Turner & Wilson (voucher) and third was Robert Warner of Timstar (voucher).
- Carried out the BID3 consultation, it must be said that the level of responses was disappointing, with the number of replies being 45, this equates to about a 35% response level
- There is a new business on Road Three, Marine Systems Technology are currently converting the inside of the building to their own specification
- There will be a new business moving into the offices of No 2, Road Four at the end of August
- Passed on a promising lead to a commercial agent in respect of one of the units on the Estate
- The Boxworks unit on Road One is now demolished, ready for a new owner for the site
- Following a conversation with CWAC it appears that Meridian House lettings are going well
- Currently arranging the cutting back of trees on the path between Middlewich Road and the Estate
- Arranging the cleaning of the signs on the Industrial Estate – scheduled for w/e 07/08/2015
- Arranged the removal of two abandoned tyres at the entrance to the estate
- Meeting with Antoinette Sandbach MP and Pete Price and a discussion regarding many aspects that affect the Industrial Estate
- Meeting with PCSO Hannah Price in relation to the lorry parking on Road Five, Hannah is keen to be proactive and we are looking at a number of options to address this ongoing issue
- The pavement at the bottom corner of Road Five which was resurfaced has now been dug up again due to the lorries parking on it
- The work on the double yellow lines on Road Five has been delayed however will be carried out

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- Some of the cycle path lines at the roundabout end of Road One have been resurfaced over, in the process of getting these re-instated
- The camera on Road One has been replaced and is in full working order
- The two vehicles on the Estate which appeared to have been abandoned have now been moved
- Following an email to the Estate one company took advantage of a discounted key holder facility
- Currently overseeing the design of the new banners for both ends of Road One
- The summer edition of the Estate Bulletin has now been sent to print and will be going out to the businesses very soon, work will then start on the winter edition in order to get back in sync
- I have now visited most of the businesses on the Estate, there are a few which I am yet to see but it should now become a case of periodic calls to make sure that all is well. Companies visited recently include Henkel, Tiger Trailers, Advanced Medical Solutions, Coveris and Howard Tenens