

Winsford 1-5 Executive Board Meeting – Minutes

Date: 17th February 2022
 Location: Synetiq
 Time: 2:00pm

Present: Name	Company	Name	Company
Nick Stone (NS)	Advanced Medical Solutions	Robin Ashley (RA)	Coveris
Jacqui Wood (JW)	Chemical Support Systems	Apryl Biddle (AB)	Tithebarn
Darren Alley (DA)	Saint Flooring	Gill Williams (GW)	Cheshire West and Chester Council
Stephanie Leese (SL)	Groundwork CLM	Jane Hough (JH)	Groundwork CLM
Hugh Shields (HS)	Groundwork CLM	Cllr Nathan Pardoe (NP)	Cheshire West and Chester Council (Wharton)
Apologies:			
Simon Schofield (SS)	Synetiq	Pete Price (PP)	Office Essentials

		Actions
Welcome and Apologies Outstanding Actions Declarations of Interest and Approval of Minutes	<p>NS welcomed all to the meeting.</p> <p>Apologies were received from Andrew Ralston, Pete Price and Simon Schofield.</p> <p>HS is looking at the app for the estate. HS is still looking at the electronic signage for the estate.</p> <p>There were no declarations of interest.</p> <p>The minutes of the previous meeting were approved as a true and accurate record.</p>	<p>HS to look at app and electronic signage for the estate.</p>
Finances	<p>JH went through the accounts.</p> <p>The BID has not spent as much in Q3 as in the previous 2 quarters. JH reported that the security provider has not submitted the invoices in time for December so this has not been counted. JH will speak with the provider to get the invoices sent in a timely manner in future.</p> <p>JH reported that the BID is operating with a healthy surplus. On</p>	<p>JH to speak with Alpha Omega regarding invoices being sent on time.</p>

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	<p>target to spend £111k but may not spend this by the year-end as there is currently some underspend. The BID has a £92k surplus from previous year.</p> <p>The BID has saved costs through not being able to deliver training courses during Covid-19 lockdowns. The next 12 month training plan is already underway.</p> <p>JH has spoken to the Business Rates Team and the BID is at 93% collection level.</p> <p>There were no questions.</p>	
<p>Project update report</p>	<p>HS briefly went through the project update report.</p> <p>The Annual Report was sent out to businesses in December.</p> <p>HS has met with Arriva to discuss charges for the bus network in the local area. Arriva are wanting to come up with a discounted offer for staff on the estate.</p> <p>The estate itself is quite buoyant at present. Businesses have been enquiring about bigger premises.</p> <p>Businesses are having trouble filling vacancies. HS has been visiting job centres and job fairs to promote vacancies for businesses. This is consistent across the country. JH has been feeding this back to the local authorities and the LEP. May be useful to bring back a form of the Winsford jobs fair to display to the younger generation the job opportunities on offer. Saint Flooring is doing their own apprenticeship scheme.</p> <p>Empty buildings – not too many on the estate at present. Artis Park is now 60-80% filled. One empty property on Road One, some empty in Lime House. Streetscene is moving off the Estate and Highways are moving on. All are occupied on Road Four. Wallace Court and Meridian House – some small units are available.</p> <p>Made Smarter – there are grants available for businesses in manufacturing. The programme will be extended for another 3 years. Businesses need to have less than 250 employees. Blue Orchid have also been providing grants to businesses to replace lighting to LED lighting. GK can present to the board regarding sustainability. Businesses have also tapped in to the community renewal fund.</p>	<p>HS to find out if schools are doing careers fairs. HS to make a contact at the local academy.</p> <p>HS to provide this information to AB and JW.</p>

	<p>If any businesses have any good news stories, send to HS for the bulletins.</p> <p>Website is currently 8-9 years old now and is coming to the end of its life functionally. Audits have been undertaken and the website does need updating. JH will ask a web developer to put together a proposal to update the website.</p> <p>CCTV</p> <p>JH will get a meeting in the diary with NS and SS to discuss CCTV further. Onetek issued Groundwork with a contract, however JH had a few issues with this. PP was not happy for the proposal to go ahead until in order. Head of Legal from Advanced Medical Solution looked at the contract and made some changes with Warranty and GDPR. Onetek have made further changes – JH wants NS and SS to take a look at this further.</p> <p>Queens Jubilee</p> <p>HS asked if the board wanted to do anything on the estate to celebrate the Queen’s Jubilee. Queen’s Canopy – plant trees. Could have a Jubilee Garden. Lots of options.</p> <p>PCC Meeting</p> <p>Had a meeting with the Police Crime Commissioner. Was very pro-BID and pro-Industrial Estate. Meeting was successful.</p> <p>20 crimes were reported on the estate last month. Between Christmas and New Year there have been a few crime incidents. Incidents have been captured on CCTV and ANPR and forwarded to the police. BID has also been looking at a data sharing agreement with the police. HS is also putting out alerts over Rapid Text Service.</p> <p>Landscape and Image Audits</p> <p>Have requested a quote for works by the electricity substation. Area is slightly unkempt. One idea was to make the area in to a pollinator friendly habitat complete with signage. Signage quote and wildflower cost was £1200. Board approved the costs.</p> <p>Have been problems with a patch of land on Road One. NP will look at who the land owner is. HS will check the fly tipping has been removed.</p>	<p>JH to share website proposal with the board at the next meeting.</p> <p>JH, NS and SS to meet regarding CCTV.</p> <p>HS to send out an email to see if anyone on the estate is doing anything.</p> <p>NP will find out who the land owner is. HS to check fly tipping has been removed.</p>
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AOB	<p>JH asked if DA would still like to join the board as a member. DA would be happy to join the board. 2 places are left on the board. The BID has had interest from 3 other people. Andrew Carrigan from Higher and Higham expressed an interest as did Paul Smith from Arriva. PP has been chair for 10 years. If anyone wants to take on the role of Chair PP is happy for this. Board was happy to accept DA as a new board member.</p> <p>RA asked what is happening with the pond. GW will find out.</p> <p>Traffic lights – long term this needs large investment to make this better. Short term Highways are looking at timing changes in the short term. Could be pots of funding in the future to overhaul this.</p> <p>NS thanked everyone for attending the meeting. The meeting was closed.</p>	<p>HS will invite prospective new board members to the next meeting.</p> <p>GW to find out what is happening with the pond.</p>

Date and location of next Winsford 1-5 Executive Board meeting: Thursday 26th May 2022.