

Winsford 1-5 Executive Board Meeting – Minutes

Date: 18th June 2021
 Location: Online Zoom Meeting
 Time: 11:00am

Present: Name	Company	Name	Company
Pete Price (PP)	Office Essentials	Nick Stone (NS)	Advanced Medical Solutions
Robin Ashley (RA)	Coveris	Hugh Shields (HS)	Groundwork CLM
Jacqui Wood (JW)	Chemical Support Systems	Jane Hough (JH)	Groundwork CLM
Cllr Nathan Pardoe (NP)	Cheshire West and Chester Council	Stephanie Leese (SL)	Groundwork CLM
Apologies:			
Apryl Biddle (AB)	Tithebarn	Andrew Ralston (AR)	STM Power Transmission
Neil Winstanley (NW)	Advanced Medical Solutions	Simon Schofield (SS)	Synetiq

		Actions
Welcome and Apologies Outstanding Actions Declarations of Interest and Approval of Minutes	PP welcomed all to the meeting. Apologies were received from Apryl Biddle. Actions: Advise businesses to tidy up A board – carrying on. JH is working with Business Rates on a monthly basis to ensure income is coming in. Annual Business Survey. JH has started to look at the results. Will look at additional training to be put on for BID members. There were no declarations of interest. The minutes of the previous meeting were approved as a true and accurate record.	
Finances	JH presented the year end accounts for 2021. At present there is a £78k surplus. A £5465 MCHG grant for BIDs was received due to Covid. Total income of £167,657 for the year. Expenditure for the year was £89k – BID is operating within the	

	<p>budget. This should leave a surplus of £78k – this is earmarked for the new development. This should increase with the level of collection from last year’s income.</p> <p>JH asked if there were any questions. No questions.</p>	
<p>Project update report</p>	<p>CCTV – Simon Schofield was not present. A 15 minute meeting for CCTV will be set up. £800 a month is a lot for storing data. 10% of income of the BID – need to be careful over this.</p> <p>Encampment have left litter and waste behind. Businesses have contacted HS regarding litter. Could the BID invest in signage to make it a litter free zone?</p> <p>HS – Winsford litter project. Funding litter pickers to the value of £250 which would get 50 litter pickers. The board was in favour of investing in signage and funding litter pickers.</p> <p>Training - Training has restarted – First Aid, Mental Health, Fire Marshal has restarted. May have reached budget by Christmas. Possibility of increasing training budget after Christmas.</p>	<p>CCTV meeting to be scheduled.</p> <p>HS to purchase litter pickers and signage.</p>
<p>AOB</p>	<p>Positive regarding HS work regarding jobs.</p> <p>New Police and Crime Commissioner. PP thinks it may be worth inviting him down to the estate.</p> <p>JH and PP thanked everyone for attending the meeting. The meeting was closed.</p>	<p>HS to invite Police and Crime Commissioner to the estate.</p>

Date and location of next Winsford 1-5 Executive Board meeting: Thursday 28th October at 10:30am.