

Minutes

Winsford 1-5 Executive Board Meeting

Date:1st March 2018Location:Car Transplants, Road Three, Winsford Industrial EstateTime:12 noon - 2.30pm

Present: Name	Company	Name	Company
Pete Price	Office Essentials	David Snasdell	Groundwork
Jacqui Wood	CSS	Jane Hough	Groundwork
Simon Schofield	Car Transplants		
April Biddle	Minsups		

Apologies: Name	Company	Name	Company
George Ralston	STM		

		Actions
Welcome and Apologies	PP Welcomed everyone to the meeting. Apologies were received from George Ralston (STM) away on holiday.	
	Approval of the minutes from the last meeting was received by the Board as a true and accurate record. DS went through the actions from the minutes of the last meeting.	
	Actions A request from some of the businesses for Banksman training. Agreed by the board to offer this training to the businesses.	DS and SL to book Banksman Training
Approval of minutes from last meeting and matters arising	Enquiries regarding taxis parking on the estate was it illegal? Entitled to park anywhere provided they had relevant legal documents.	
•••••••	Enquiries regarding a collaborative injunction to prevent unauthorised encampments. CWAC Gypsy traveller liaison officer spoken with and stated this would not be proportionate due to the number of encampments the estate has had in the past. However, it was would be for the board to decide whether this was applied for at a considerable	
	cost. Board agreed to keep this under review if the problem	

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	escalated as the cost to apply for an injunction could be over	
	10k without the guarantee of success.	
Budget/Claim	JH ran through the BID expenditure breakdown. Financially the Winsford I-5 BID is in a strong position and there are no cash flow issues. Extra spend on security for the new camera on Road Two.	
	DC and the state of the state of the Estate Measure Decision	
Estate Managers Update	DS ran through the main points of the Estate Managers Report. DS Request the board to considered further variety of training which include commercial intelligence training and presentations skills course. These two courses were agreed with the commercial intelligence course being shared with Gadbrook and Northwich BID areas. DS request the board consider security testing exercise for a number of businesses on the estate. This was declined as it was felt businesses should manage their own internal security. DS considered the board consider a networking breakfast club to	DS and SL to book commercial intelligence and presentation skills courses.
	support the businesses. This was agreed and they would fund the first one initially to see what the take up would be.	DS to arrange breakfast club.
	Security No issues identified on the estate. DS reported there had been two reported crimes since Christmas neither had been detected by the police. One was a theft of a bumper from a van the other was a burglary of a portable office. Both businesses had been visited by myself for reassurance and crime prevention advice.	
Projects Update	Easter security had been booked with Alpha Omega between Enquires made with the police regarding the feasibility of the ANPR being linked to police system. This has been declined due to it not meeting the criteria of proportionality against the crimes that are committed in the area.	
	Image Enhancement DS advised that he had obtained the quote for the enhancement of the raised beds and the evasive weed problem. The quote was $£3168$ by Property Wise. Board felt this was too much money to spend and DS advised he would speak with community payback to see how much they	DS to speak to Community Payback to see if they can enhance the raised beds and evasive weed problem.

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	could complete the project for.	
	Forthcoming Events	
	Next event will be the Bike to Work day on Tuesday 12 th June 2018.	
AOB	PP requested the board review the signage at either end of the estate. The board requested the BID considers enquiring about training for businesses in employment legislation.	DS to follow up with some quotes for LED signs. DS to make enquires in to employment
	DS requested the board consider an interactive map of the estate like Gadbrook Park's website. Costing was approximately £800. The Board agreed to go ahead with this update.	legislation training. DS to speak to Solutions 24/7 regarding creating the map.
	PP requested that we follow up with Lisa Harris regarding his meeting some weeks ago with groundwork regarding the gate access at Meridian House.	DS to follow up with Lisa Harris.
	Executive board to follow up new committee members since Carl Quinn has resigned due to a promotion in his company. Committee agreed that they would like a further member from a large company on the board so the committee was proportionate to the businesses on the estate.	DS to follow up and enquire with Robin Ashley form Coveris and a member of staff from Tiger Trailers due to its expansion and large number of employees.

Date and location of next Winsford 1-5 Executive Board meeting: TBC





Managing Agent: