

Agenda

Meeting: Winsford 1-5 Executive Group Meeting

Date: 14th September 2007

Time: 12.00pm – 2.00pm

Location: Ambassador Packaging, Road One.

1. Approval of Minutes of last meeting and actions Gary
2. Payment of BID Monies Update Iain
3. Executive reports
 - Chair (Overall Benefit Delivery responsibility, and PR)
 - Vice Chair (Liaison with MK and KPI measure tracking)
 - Treasurer (Liaison with VRBC rating)
 - Business Support Theme
 - Security & Crime Prevention Theme
 - Transport Improvements Theme
 - Image Enhancement Theme

4. Estate Managers Report MK

5. A.O.B.

Date of next meeting – 14th September 2007 @ Ambassador Packaging

	<p>develop the frontage charter.</p> <ul style="list-style-type: none"> • JB confirmed that Vale Royal Golf Club would be happy to host an awards ceremony. The price for evening would be in £19.99/head, they have all available dates. • Greville Kelly confirmed that the training courses for delivery had been identified, JB requested that for employment law that two events should be hosted, the first an employment law for beginners, and secondly an employment law update event. The following solicitors were put forward as companies who may be able to provide a service. Natasha Jones CFP solicitors in Northwich, Moss Haslehurst - Gerry Rooney. • Employment law event – Two events 1 – introduction to employment law 2 – Update on employment law • Graham reported that the speaker for the Marketing talk at the January 1-5 Group meeting had supplied a quote; however the price may be time limited. 	<p>local authority networks.</p> <p>MK to arrange a meeting regarding the frontage charter.</p> <p>JB to lead on the process of developing the format for the awards ceremony. It was agreed to have an evening awards event.</p> <p>GH to confirm availability and cost of speaker for the Marketing talk at the January 1-5 main group meeting.</p> <p>GK to confirm the training provider for the employment laws training events.</p>
Collection of BID monies	Iain Paton confirmed that £83,000 had been received to date. Likely to obtain a small amount more due to the new developments.	
Executive reports	<p>Security A discussion was held regarding travellers. VRBC was commended by Dave Harrison regarding the response from the Council to issues regarding clearing up parts of road five in preparation for a VIP event at Henkel.</p> <p>Chairmen's Update GC reported he had heard back from the owners of Tesco Building and that they were in the process of agreeing works to the site with the previous tenants.</p> <p>GC reported that VRBC had now agreed to add the names of Wallace court companies onto the name board.</p> <p>GC presented a proposal for MK to have an office in Meridian House. The executive have approved the proposal for Groundwork to take forward.</p> <p>Vice Chairman's Update Graham Howarth confirmed that Mike is collecting data for KPIs. GC requested more frequent feedback on KPIs.</p> <p>Treasurers Report JB reported on the annual accounts – GK to request the accountant to report on the accruals. Email final annual report + host on the website. Write to other companies.</p> <p>Business Support Report PP confirmed he had arranged a speaker for the next 1-5 on networking, and has set up a date for a business networking event. Executive agreed that the BID would fund the breakfast at the business networking event.</p> <p>Security Report Dave Harrison has met with VRBC who have now agreed in principle to host the CCTV project. An agreement has been produced which will outline the responsibilities for this project. The next step is to agree the</p>	<p>MK to progress update of the name board.</p> <p>GK to supply update on KPIs for the next executive meeting.</p> <p>GK to add on as an agenda item approval of final accounts at January 1-5 Group meeting, and check with constitution this process. .</p> <p>GK to inform Martin Thornhill of the proposal for CCTV on name board at the roundabout end of</p>

ESTATE MANAGERS REPORT SEPTEMBER 2007

- 17 companies have had a formal documented visit and many more informal contacts have been made with the estate community.
- The estate continues to be a target for travellers, and I repeat my message from the previous report that there is a general perception that we are an easy soft option. This opinion reflects comments I am picking up from businesses and the evidence on the ground suggests that there is unlikely to be any legal sanction if you break onto land and create local mayhem.
- To address the above problem I am in constant contact with Insp Mark Watson who is the Cheshire Police champion for traveller issues. Whilst still reporting incidents on the 48000 number I am also relating to him the comments and incidents which I have picked up from popping into companies adjacent to encampments. These incidents include the following,
 - Diesel theft
 - Dog bite
 - Bonfires
 - Human excrement
 - Littering, including gas bottles
 - Theft of lead
 - Theft of copper
 - Tools stolen
 - Stripping copper cable and disposing of insulation in farmers field
 - Tax disc stolen
 - Threats to woman at company
 - Threats to welder on road five
 - Component stolen off JCB stolen
 - Fencing removed by chain and pick up truck to gain entry
 - Platform lift stolen
 - Moving concrete blocks into road to gain access
- The above incidents are by no means a complete and full list but it paints the picture of serious business disruption with high legal and clean up costs. Of course I have no evidence that the thefts are committed by the travellers but we do get a spike in crime when they visit and I am an eye witness to the copper stripping incidents.
- The two large units on Navigation Park are being prepared for the Food Service division of Saica who are moving from the main site on road three.
- Smaller unit on Navigation Park being prepared for Hewdens a joinery business.
- Work continues on the major developments on sites to rear of Premier Park and adjacent to Linpac. Gary Chester wrote to VRBC regarding the need to provide on site car parking for contractors prior to work commencing on any future redundant sites
- Quotation obtained for gardening work on footbridge and road five.
- Selectek have refurbished the old Dewhirst factory on road one and have relocated
- Lloyd and Jones have relocated to road one from Wallace Court

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- Ken Thelwall now developing the old Thorn building on the corner of road one/three for warehousing use
- Nuttals on behalf of CCC have almost completed the installation of new bus shelters along road one. (Opinion from Minsups that the positioning is too close to lights. I explained that the siting was only agreed after full site surveys and estate wide consultation)
- Quotation obtained from Zero Signs to supply and fit the following,(thank you for visiting estate)(promotional banner for vehicle to promote estate website services),(temporary verge signs to promote the car sharing web site)
- Interest being shown by a company who wish to set up a tyre recycling plant. Site visits and tour took place.
- Damar are a training company who have won a contract from the Learning and Skills council to provide FREE in house training for young employees who are 25 or younger. They are very keen to roll this out to all estate companies. More to follow.
- Training provided at commercial rates for two estate companies.
- Toured the estate on a mini audit with Mr Christie the newly appointed street scene officer. Amongst issues picked up, high level of weeds down road two, littering on road three, smashed bollard opposite Iveco, pond area on road one overgrown, weeds and littering on road three. Aftermath of travellers on Cosmo and Navigation Park.
- Some work undertaken on litter and shrub pruning on the Tesco site following Gary's intervention. The main entrance looks quite dilapidated now.
- Delivering the FREE Workplace Health Connect programme to estate companies and seeking to expand this to other interested parties.
- I regret to say that Snoozzee Dog have left the estate following amalgamation with another company and the premises have been taken over by the expanding Post and Column company
- Concise IT who like Snoozzee Dog fully supported estate activities are also moving on to new premises at Gadbrook Park.We wish them both well and thanks for past support.
- Scully have taken an office within Meridian House.
- Arrangements in place for estates first breakfast networking event on September 27th at Rucks
- Liasing with CCC Highways to keep the annual upgrading of entrances to properties on road one.Three scheduled for this year.
- Data supplied by Karen at Arriva showing a significant increase in bus travel onto the estate. Period 01/06 to 09/06, 7346 journeys , compared to 12956 journeys in the current year.
- Liased with Judy James our local business watch officer to obtain local crime statistics for presentation at future 1-5 meetings.

Mike Kelly

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Estate Manager

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