



## Agenda

### Winsford 1-5 Business Environment Group Annual General Meeting

Date: 9<sup>th</sup> October 2009

Location: H&M, Off Road One, Winsford Industrial Estate

Time: 12.00pm – 2.00pm

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#### 1. Annual General Meeting

- Welcome from AGM Chair –Iain Paton (Cheshire West and Chester Council)
  - Voting for the new Executive and Chair
  - Approval of Annual Report and Accounts of the Executive and Partnership
  - Vote on Executive Board request for:
    - £10k financial support for development of a successor BID
    - The Executive Board to appointment a Development Chair to lead the process of developing a successor BID
  - Announcement of AGM Results – Iain Paton
  - 2009/10 Plans – Greville Kelly, Groundwork
- #### 2. Executive Reports – Gary Chester
- #### 3. Presentation by Cheshire Fire Service - Arson prevention
- #### 4. Presentation by Cheshire Police – Crime prevention
- #### 5. A.O.B.
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***The UK's First Industrial Estate Business Improvement District***

Support by:  Cheshire West  
and Chester

Managing Agent:

**AGM - Minutes**

Winsford I-5 Business Environment Group Meeting

Date: 9<sup>th</sup> October 2009  
Location: H&M, Road One, Winsford Ind. Estate.  
Time: 12.00 – 1.30pm

Present:

Name	Company	Name	Company
Naomi Bates	Advanced Medical Solutions	Mike Kelly	Groundwork Cheshire
Gary Chester	Ambassador Packaging	Leigh Wilson	Groundwork Cheshire
Tony Kershaw	Byron	Richard Sweetman	H&M
Derek Ryan	Cheshire Fire Service	Dave Harrison	Henkel
Kevin Shone	Cheshire Fire Service	John Roberts	Iveco
Phil Minchew	Cheshire Fire Service	Craig Watson	LINPAC
Dave Snasdell	Cheshire Police	Peter Price	Office Essentials
Iain Paton	Cheshire West and Chester Council (Chair of AGM)	Katie Holden	Profile Communication
Jackie Wood	CSS	Keith Fairhurst	Renray Healthcare
Anita Luckock	CWaC	Lee Ferguson	United Utilities
Mike Kelly	Estate Manager – Groundwork	Vinnie Riley	VKR Logistics
Steve Margerum	Finning UK Ltd	Lucie Riley	VKR Logistics
Greville Kelly	Groundwork Cheshire		

Agenda Item	Minutes	Actions
Welcome from AGM Chair	Iain Paton from Cheshire West and Chester Council welcomed companies to the AGM.	
Voting for the new Executive and Chair	Voting papers were handed out to all eligible companies present to vote on the proposed new executive group.	
Executive Reports – Annual Report and Accounts	<p>Gary Chester reviewed the annual report and accounts.</p> <p>GC Stated that there was only 17 months left for the current BID. Therefore, we as businesses need to ask ourselves whether the project is on track. The survey we have taken of companies has identified that the overall satisfaction of companies has increased from 40% in 2001 through to 83% in 2008/09.</p> <p>85% of respondents have reported that the work done by Mike Kelly is excellent. Gary Chester thanked Mike Kelly for his work on the estate.</p>	

	<p>Gary Chester encouraged companies to ensure that services like the Selectamark DNA and the rapid text service are used to maximise the benefits for companies on the estate. Gary Chester also recognised the great work performed by Dave Snasdell at Cheshire Police, and thanked him for his support.</p> <p>200 people have been provided with training, receiving 150 training awards. The estate quiz night was another great success and the regular estate bulletins continued to be produced in 2008/09.</p> <p>Transport projects have been a less successful part of the BID. A range of opportunities have been investigated for a lorry park, however none have proved feasible. The car share web site has been heavily publicised, however uptake remains low. However highway issues continue to be recognised as areas of concern by companies within the annual business plan.</p> <p>Image enhancement has been a major success with superb improvements delivered at the entrances providing an excellent welcome to visitors to the estate. The unit numbering system is being rolled out to companies following the development work undertaken in 2008/09.</p> <p>In 2008/09, total income was (95K) and spent (£100K). Leaving a surplus of £16.1k.</p> <p>Gary Chester thanked Groundwork and the executive board for their work in 2008/09.</p> <p>Iain Paton, added that the Annual Report presents a very positive picture for Winsford Industrial Estate, and linked to the improve projects taking place across Winsford, this places Winsford as a town in a very positive position for the future.</p>	
<p>Vote on Executive Board request</p>	<p>Iain asked companies to consider and vote on a request from the Executive Board for £10k financial support for development of a successor BID and The Executive Board to appointment a Development Chair to lead the process of developing a successor BID.</p> <p>A vote was held and the request was approved by a majority of those present.</p>	
<p>Announcement of AGM Results</p>	<p>The proposed executive group was approved by all eligible companies present using the voting papers.</p> <p>Gary Chester was to be Chair for the next year, with an Executive Board consisting of Gary Chester, Lucy Riley, Peter Price, John Roberts, Tony Kershaw, Graham Howarth and Dave Harrison.</p>	

2009/10 Plans	Greville Kelly presented the plans for project to be delivered in 09/10. The CCTV project has now been ordered.	
	Gary Chester thanked Iain Paton from CWaC for Chairing today's meeting.	
Cheshire Fire Service Presentation	See attached presentation. For advice and information on fire risk assessment contact Mandy Eeles at Cheshire Fire Service on 01606 868700 or email <a href="mailto:mandy.eeles@cheshirefire.gov.uk">mandy.eeles@cheshirefire.gov.uk</a>	
Cheshire Police Inspector Dave Snasdell	<p>Dave Snasdell presented. In the last 51 crimes reported 30% of crimes have been detected.</p> <p>These included 7 burglaries, 9 thefts from vehicles, 1 fraud, 2 public order offence and death by dangerous driving. Dave Snasdell explained that the level of crime being experienced by companies in the last year not exceptional for an industrial estate the size of Winsford</p> <p>There have been a number of HGV's broken into recently. Intelligence received has indicated that crimes are being committed by people from outside the area e.g. Wigan, Merseyside and Manchester.</p> <p>Crime in Winsford 8% down on last year. Recently there has also been theft of lead and copper. HGVs need to have their curtains left open whenever they are left with no product on board.</p> <p>If additional advice is required, please contact Dave Snasdell, and the crime prevention officer will be able to visit your premises to offer advice. <a href="mailto:dave.owens@cheshire.pnn.police.uk">dave.owens@cheshire.pnn.police.uk</a></p>	
AOB		

Thank you to H&M for providing the premises for today's meeting.